

ANNUAL CORPORATION MEETING, Firefighters Hall

Called to order at 6:04 p.m. with the opening Pledge of Allegiance and roll call as recorded on Page 55 of the log book (quorum present). Members of the Board of Directors absent: Mrs. Pamela LaBarre, Mr. Paul Lefebvre.

Minutes of the previous meeting read by Mrs. Rose Zariczny, accepted with a motion by Deputy Chief Brayton Round, seconded by Captain Normand Malboeuf, voted and passed.

Treasurer's Report from Mr. Daniel O'Brien. Noted accomplishments including signing of three year contracts, both with the Town of North Smithfield and by Local 3984. Fiscal year ending 6/30/15 found satisfactory by financial audit. Motion by Pvt. Stephen Provost to accept the Treasurer's report, seconded by Lt. Wilfred Laforge. Voted and passed.

No applications for membership.

Nominations committee (Chief Jillson, Captain Thomas Dybala, Private William Labarre) reports receipt of four candidates' names for four expiring two-year terms: Paul Lefebvre, Pamela LaBarre, Kenneth Peloquin, and Linda Thibault. Chairman Pro-tem O'Brien asked three times for any other nominations from the floor. Hearing none, Lt. Laforge motioned for the Secretary to cast one vote for said

candidates, seconded by Deputy Round. The motion voted and passed with Secretary VanHouwe so casting one vote. Oath of office then administered to Mrs. Thibault and Mr. Peloquin.

Reading of communications: none

Unfinished business: none

New Business:

Chief Jillson opened discussion regarding charter members, life members (15 years of service per Bylaws). Process for making Bylaw changes and that they were written during the merge and need to be brought up to date. Volunteers for committee appointed to draft proposed Bylaw changes: Captain Malboeuf, Lt. Laforge, and Mrs. Thibault.

Good and Welfare of the Association:

1. Captain Malboeuf states need of Station 1 kitchen upgrades including counter tops, floor, stove and fridge; Station 2 stove. Referred to Board of Directors for later discussion.

2. Pvt. Provost would like to replace Station 1 slop sink (apparatus floor) for vanity style. Referred to Station 1 House Captain.

3. Chief Jillson extended “thank you” to the new Directors (Thompson, Peloquin, Thibault) for committing to serve.

A motion to adjourn at 6:35 was made by Deputy Round, seconded by

Captain Malboeuf, and voted and passed.

Respectfully submitted,

(signed)

Rose Zariczny

REGULAR BUSINESS MEETING:

Called to order at 6:45 p.m.

Roll call of Voting Members:

Chairman: Paul Lefebvre (absent)

Vice-Chair: vacant

Treasurer: Daniel O'Brien (Chairman Pro-Tem)

Secretary: Brian VanHouwe

At-large: Pamela LaBarre (absent), Kenneth Thompson, Kenneth Peloquin, Linda Thibault

Non-voting member: Chief Joel Jillson

Motion by Mr. VanHouwe to dispense with the regular order of business for the purpose of re-structuring the Board of Directors, seconded by Mr. Thompson. The motion voted/passed unanimously.

Motion by Mr. VanHouwe to nominate Paul Lefebvre to the position of Chairman, seconded by Mr. Peloquin. The motion was voted and passed unanimously.

Motion by Mr. Thompson to nominate Brian VanHouwe to the position of Vice-Chair, seconded by Mrs. Thibault. The motion was voted and

passed unanimously.

Motion by Mr. Thompson to nominate Daniel O'Brien to the position of Treasurer, seconded by Mr. Peloquin. The motion was voted and passed unanimously.

Motion by Mr. Peloquin to nominate Mr. Thompson to the position of Secretary, seconded by Mr. VanHouwe. The motion was voted and passed unanimously.

Hearing no other nominations, Secretary VanHouwe cast one vote for all the nominees.

Regular Order of Business resumes.

Previous Meeting Minutes:

Minutes of the December meeting, as emailed, accepted with a motion by Mr. Peloquin, seconded by Mr. Thompson. The motion passed unanimously.

Financial Report: submitted (see packet) and explained by Mr. O'Brien. A tight budget but should balance out by end of fiscal year. Motion to accept the Financial Report by Mr. Thompson, seconded by Mrs. Thibault. The motion passed unanimously.

Bills: (see attached) Question of education payments. Chief Jillson explained program of paying up to a Bachelor's degree in Fire related courses. Discussion: perhaps cap payments, limit program.—needs to be looked at in Contract negotiations. Mr. O'Brien motioned to approve the payment of bills, seconded by Mrs. Thibault. The motion

passed unanimously.

Communications:

Thank you cards (see packet).

Museum of Work and Culture early entry raffle winner from Pepin Lumber (\$50 value). Suggested to use at Station 2.

Hospice St Antoine donation request. Motion by Mr. O'Brien to table, seconded by Mr. Peloquin. Voted/Passed unanimously.

Tickets for fundraiser for Special Signal Fire Assoc. (Canteen). Motion by Mr. Thompson to donate same amount as last year (\$200), seconded by Mrs. Thibault. Voted/Passed unanimously.

Fleet:

Chief Jillson: Engine specifications finalized. Next step is to justify need to purchase \$500,000 apparatus with the Town of North Smithfield and go out to bid. Will recommend selling unneeded aerial ladder. Mr. VanHouwe asked we need said ladder. Chief Jillson explained that the duty personnel respond with an Engine, leaving the aerial ladder truck in the station. Mr. Thompson asked about funds in third party billing (Town account) – 50% of annual accruals taken out for department needs.

Facilities:

Chief Jillson: Nothing of note.

Old Business:

1. Department and all personnel medically re-licensed by the State of

Rhode Island.

- 2. The Town's monthly stipend will be now be sent electronically.**
- 3. Beginning Code Red, Reverse 911 training through RI Emergency Management Agency.**
- 4. The Christmas Party for the Public Works crew was held at Lindy's (\$300) and very much appreciated!**

New Business:

- 1. Mr. O'Brien: Addressed annual Capital Outlay Budget needs as there is no funding in our budget. Big ticket items needed are Station 1 roof, SCBA replacement, hose purchase, etc. Through a letter from Chief Jillson requesting a seat at the table with the budget committee, this department will be heard. Fire Chief Jillson explained to the Board of Directors the history of our contract/budget vs. the Town's responsibilities and his belief that there is trust and respect built up for Mr. O'Brien and him.**
- 2. Financial Statements (Audit Report) included in packet. Unfunded pension liability not provided in a timely fashion by the State of RI, therefore designated "unqualified".**
- 3. Mr. VanHouwe: asked about kitchen upgrades as requested at annual corporation meeting. Chief Jillson discussed the conditions of both stations and that, in his opinion, the priority is appliances at Station 1. Motion by Mr. Peloquin to table the matter until next meeting for a list of needs and approximate cost. The motion was seconded by Mrs. Thibault, voted and passed unanimously.**
- 4. Chief Jillson explained the differences in our new VFIS policy**

which resulted in a lowering of yearly premium from \$92,000 to \$32,000. Medical expenses will be covered for all full time response personnal, salaries not. (Board of Directors removed from coverage.)

During the month of January, one employee had a duty related minor back injury and was out for one week.

Personnel: Nothing of note.

The next meeting is scheduled for the second Tuesday of the month, February 9th, 2016, 6:30 p.m.

Motion to adjourn at 7:55 p.m. by Mrs. Thibault, 2nd by Mr. Thompson. All in favor.

**Respectfully submitted,
(signed)
Rose Zariczny**

(Note: any "attachments" can be viewed by request during normal business hours in the Office of the Chief, 1470 Providence Pike, North Smithfield, RI